

Approved July 27, 2017

**Town Meeting Coordinating Committee
Draft Minutes June 27, 2017, 3:00 – 5:00 pm
Bangs Center**

Present: Peggy Roberts, Alan Powell, Barbara Ford, Jacqueline Maidana, Chris Riddle, Mary Streeter

Absent: Patricia Holland

Peggy Roberts called the meeting to order at 3:10 PM.

Public Comment: None.

1. **Subcommittee Work:** Chris gave a brief report on the work of the Subcommittee. Stated that SPP will meet on July 10th to work on the Town Meeting Advisory Committee (TMAC).
2. **Electronic Contacting:** Mary reported that the *public commenting* web site will be left open to town meeting members through the summer.
 - a. All the people that did not join the public contact list, and perhaps the Google group too, will be asked to sign up during the summer for the public contact list.
 - b. Mary plans to update the membership of the Google group during the summer.
3. **Completion Review of Spring Events and Town Meeting:** We reviewed and revised the document "How to Bring a Citizen Petition Article". Changes were noted and will be passed on to Mary.
4. **Scheduling of Fall Town Meeting Events:** Peggy went over the correspondence with Alisa Brewer, Select Board liaison, concerning the timing of the warrant signing by the Select Board and the subsequent events toward TM.
5. **Topics Not Anticipated 48 Hours Before Meeting:** We revisited our need to invite the Town Manager to meet with us. We will offer three possible dates, July 11, 12, or 18th and then schedule our next meeting for the date he is able to come.
6. **Minutes:** We began a review of the June 2nd minutes, but tabled consideration for a future meeting in to have a chance to read them more thoroughly.

The meeting adjourned at 5:15 PM.

Barbara Ford, pro tem

Documents Distributed:

Agenda

Minutes of June 2, 2017